

October 29, 2009

RE: IAAO Course Retake or Challenge Exam

Dear IAAO Course Students:

The purpose of this letter is to inform you that I will be offering an opportunity for individuals to retake or challenge any IAAO Course. The retake/challenge examination will be offered on **Wednesday, December 9, 2009 at 8:30 a.m. in the Bost Extension Building on the campus of Mississippi State University.**

Any individual interested in retaking or challenging an IAAO examination must contact the IAAO office in Kansas City and apply to retake or challenge the examination. Please let them know that I have offered to proctor the examination on the date listed above and at the location listed below. You can contact IAAO by calling 800/616-IAAO (4226).

If you are planning on retaking or challenging an exam and have scheduled the examination through IAAO, I ask that you notify me so that I can make the necessary preparations for the exam. If you have any questions or need anything further, please do not hesitate to contact me at (662) 325-3141.

Mailing Address:

CGT/MSU-ES

Attn: Joe Fratesi

190 North Bost

Suite 405

Mississippi State, MS 39762

Sincerely,

Joe Fratesi
Extension Instructor
Governmental Training Specialist
Mississippi State University Extension Service