

## CONTENTS

Forewords .....	Rosemary Altman & Joe H. McGilberry
Contributors	
Preface .....	P. C. McLaurin, Jr. & Michael T. Allen
Detailed Table of Contents	
A Word to New Municipal Officials .....	P. C. McLaurin, Jr.

## CHAPTERS

I	Historical and Constitutional Development of the Municipality in Mississippi .....	Michael T. Allen
II	The Nature of the Municipal Corporation .....	Jerry L. Mills
III	Forms of Government .....	Dana B. Brammer
IV	Officers, Boards, and Commissions .....	Sumner D. Davis III
V	Open Meetings and Access to Public Records .....	P.C. McLaurin, Jr.
VI	The Electoral Process .....	Phil Carter
VII	Personnel Administration .....	Gary E. Friedman
VIII	Financial Administration .....	Ronald D. Robinson
IX	Bonds, Borrowing, and Debt Administration .....	P.C. McLaurin, Jr. and Randall B. Wall
X	Functions and Powers .....	Samuel W. Keyes, Jr.
XI	Planning, Zoning, and Subdivision Control .....	Robert L. Barber, Sr.
XII	Courts .....	William D. Eshee, Jr.
XIII	Performance Management .....	James B. Kaatz & Kristine D. Kaatz

## APPENDICES

1	Using the <i>Mississippi Code of 1972, Annotated</i> .....	Michael Lanford
2	Municipal Government and Mississippi's Ethics Law .....	Scott Rankin
3	Purchasing .....	Ronald D. Robinson
4	Records Management .....	P.C. McLaurin, Jr. & Michael T. Allen
5	Information Technology .....	Michael T. Allen
6	Effective Communication for Municipal Officials .....	Hollidae M. Robinson
7	The Mississippi Municipal Service Company .....	J. Gil Israel
8	The Mississippi Municipal League .....	MML Staff
9	The Center for Governmental Training & Technology .....	P.C. McLaurin, Jr. & Michael T. Allen
10	Government Information Directory .....	Michael T. Allen
	Selected Information about Mississippi Municipalities .....	R. Thomas Ball
	Selected Bibliography .....	Michael T. Allen